



UNIVERSITY MANAGEMENT AND ADMINISTRATION

Chapter - II



2.1 University Set-Up

The University set-up consists of Chancellor, Vice Chancellor, Board of Management, Academic Council and Faculties of Agriculture, Horticulture, Agricultural Engineering & Technology, Fisheries Science, Veterinary Science & Animal Husbandry, Agri-Business Management, Home Science and Post Graduate Studies with their Boards of Studies. Hon'ble Governor of Gujarat State is the Chancellor of the University. The Vice Chancellor is the Principal Executive and Academic Officer of the University and Ex-Officio Chairman of Board of Management, Academic Council, Research Council and Extension Education Council. During the period under report, Dr. A.R. Pathak worked as Vice Chancellor of the Junagadh Agricultural University.

The Gujarat Agricultural University bifurcated into four universities on the basis of agro-climatic conditions representing Saurashtra, Middle Gujarat, South Gujarat and North Gujarat regions. Junagadh Agricultural University comprises Junagadh, Gir-Somnath, Rajkot, Morbi, Jamnagar, Devbhumi Dwarka, Surendranagar, Bhavnagar, Amreli and Porbandar districts of Saurashtra region. This University is looked after by the Vice Chancellor who co-ordinates all the education, research and extension education activities.

The University has implemented the principle of decentralization of powers in order to run the administration smoothly and efficiently. Administrative as well as financial powers have been delegated to various Heads of Units and Sub-Units located at different places in the University. The administrative structure is evolved in such a way that coordination and integration of education, research and extension education at all levels are well maintained.

2.2 University Authorities

Following authorities were functioning under the provisions of Section-17 of the Gujarat Agricultural Universities Act-2004 during the year under report.

1. The Board of Management
2. The Academic Council
3. The Faculties and Board of Studies of
 - 3.1) Agriculture
 - 3.2) Agricultural Engineering & Technology
 - 3.3) Fisheries Science
 - 3.4) Veterinary Science & Animal Husbandry
 - 3.5) Post Graduate Studies
 - 3.6) Faculty of Home Science & Nutrition
 - 3.7) Faculty of Horticulture
 - 3.8) Faculty of Agri-business Management
4. Research Council
5. Extension Education Council



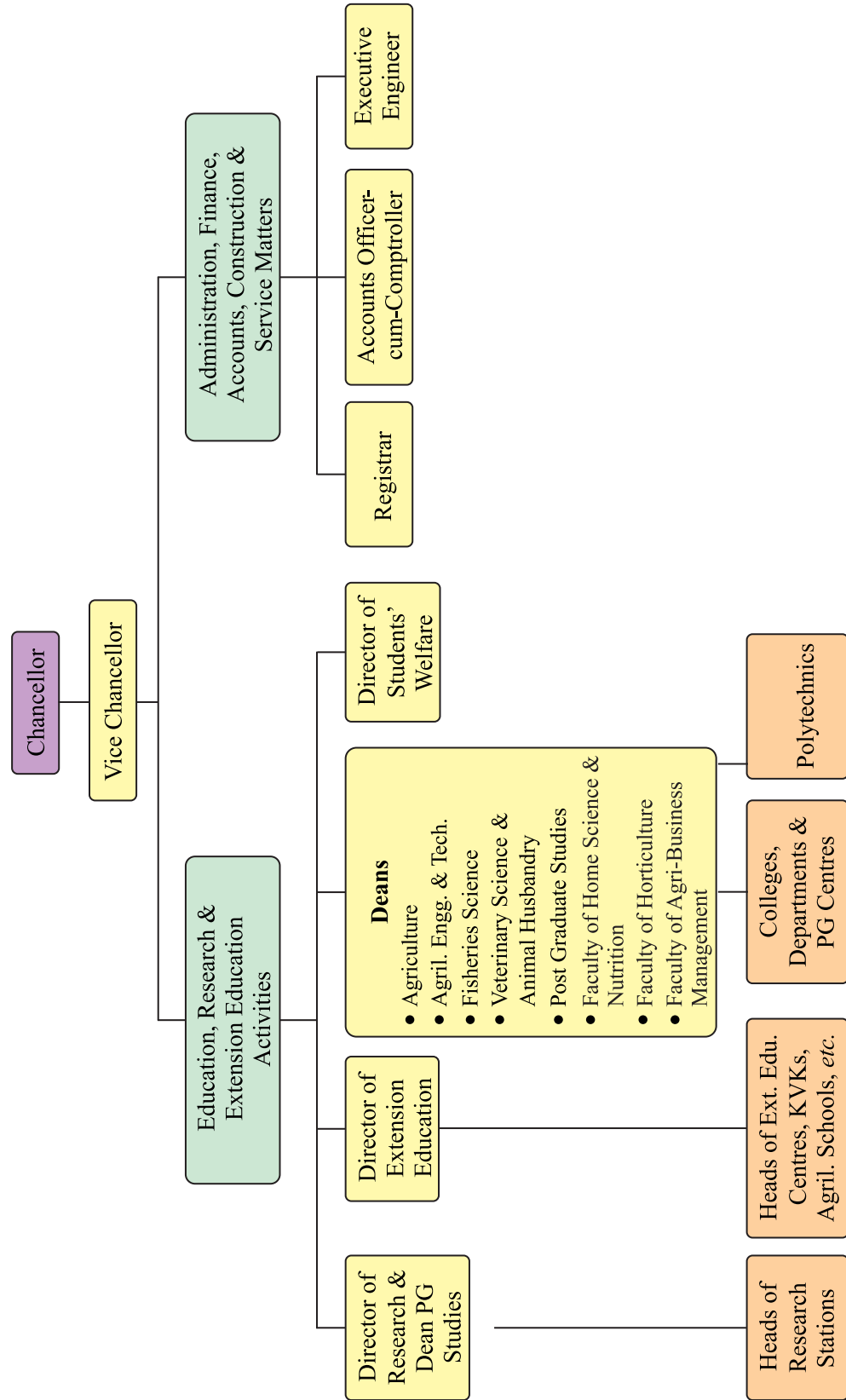
During the year under report, the following were officers of the University.

No	Name	Designation	Period	
			From	To
1.	Shri Om Prakash Kohli	Chancellor	01.04.2017	Continue
2.	Dr. A.R. Pathak	Vice-Chancellor	01.04.2017	Continue
3.	Dr. A. M. Parakhia	I/c. Registrar	01.04.2017	Continue
4	Dr. V. P. Chovatia	I/c Director Research and Dean of P.G. Studies	01.04.2017	Continue
5.	Dr. A.M. Parakhia	Director of Extension Education	01.04.2017	Continue
6.	Shri. S.K. Jethani	Comptroller	01.04.2017	Continue
7.	Dr. P.V. Patel	I/c. Director of Students' Welfare Affairs	01.04.2017	Continue
8.	Dr. A.V. Barad Dr. B. K. Sagarka Dr. V.P.Chovatia	Dean, Agriculture Faculty	01.04.2017	30.06.2017
			01.07.2017	28.07.2017
			29.07.2017	Continue
9.	Dr. N.K. Gontia	Dean, Agricultural Engineering & Technology Faculty	01.04.2017	Continue
10.	Dr. A.Y. Desai	Dean, Fisheries Faculty	01.04.2017	Continue
11.	Dr. P.H. Tank	Dean, Veterinary Faculty	01.04.2017	Continue
12	Dr. K.A. Khunt	Dean, Agri-Business Management Faculty	01.09.2017	Continue

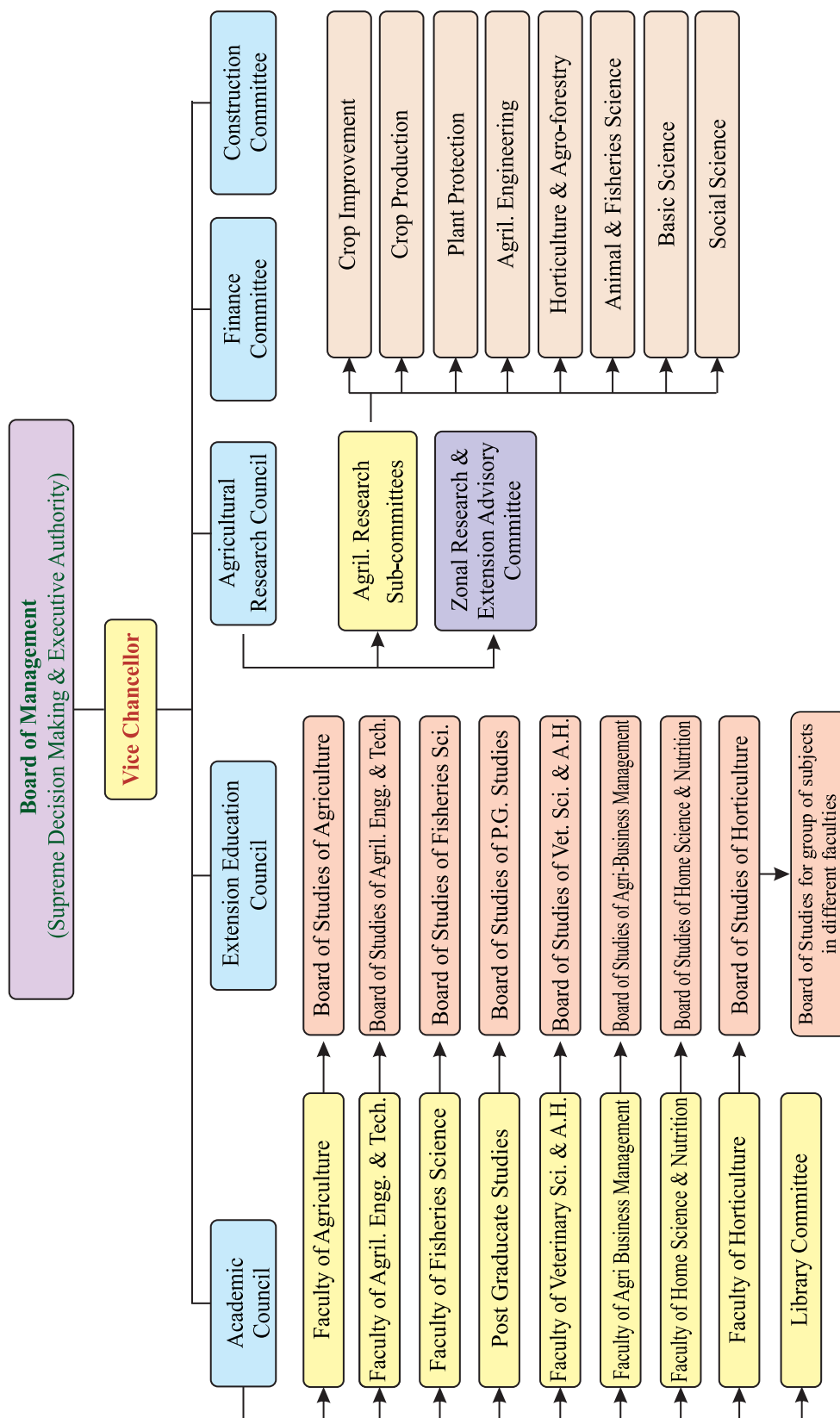




ORGANOGRAM



Organizational Chart and Decision Channel



**1. The Board of Management****i) Constitution**

The Board of Management is supreme decision making and executive authority of the University consisting of the following members

Class-I Ex-officio Members

No.	Name	Designation
1.	Dr. A.R. Pathak	The Vice Chancellor
2.	Shri Sanjay Prasad	Principal Secretary, Agril. Co-op. The Secretary to the Government of Gujarat, Agriculture & Co-operation Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
3.	Shri N.L. Pujara	Joint Secretary to the Government of Gujarat, Education Department (Higher Secondary) or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
4.	Shri Sanjivkumar Shri Milind Torvane	The Secretary to the Government of Gujarat, Finance Department or an officer not below the rank of Deputy Secretary of that Department, designated by the Secretary
5.	Dr. B.M. Modi	The Director of Agriculture, Gujarat State
6.	Dr. Hita Patel Dr. A.J. Kachhiya Patel	The Director of Animal Husbandry, Gujarat State
7.	Dr. R.A. Sherasiya Dr. P.M. Vaghasia	The Director of Horticulture, Gujarat State
8.	Dr. V.P. Chovatia Dr. A.M. Parakhia	One Director, to be nominated by the Vice-Chancellor from amongst the Director of Research and Dean of Post-graduate Studies or the Director of Extension Education.
9.	Dr. A.V. Barad Dr. N.K. Gontia	One member nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Deans of Faculties

Class-II Ordinary Members

Seven persons, not being officers, to be nominated as follows, namely

No.	Name	Designation
(a)	To be nominated by the State Government	
1.	Vacant	One member of the Gujarat Legislative Assembly,
2.	Dr.P.R. Godhani	Two Agricultural Scientists having background of Agricultural Research or Education,
3.	Dr. M.M. Modhvadiya	
4.	Vacant	One farmer
5.	Vacant	One Eminent woman social worker having experience in rural development
6.	Vacant	One Distinguished Agro-industrialist
(b)		
7.	Dr. Jitendrakumar Director, DMAPR, Boriavi, Anand Dr. N.S. Rathore, DDG(Edu.), ICAR, New Delhi	One representative nominated by the Director General of Indian Council of Agricultural Research, New Delhi

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively of the Board of Management. The term of office of the nominated members is of three years.

The Board of Management is the principal executive autonomous authority of the University, which considers and reviews all the financial, administrative and academic matters of the

University. The Board is assisted by the Vice Chancellor, Academic Council, Board of Studies and Officers of the University in taking decisions and deciding policies.

ii) Meeting of the Board of Management

During the period under report, three regular meetings of the Board of Management were held.

No.	Meeting No.	Date	Place	Chairman
1.	Fourty Five	01.05.2017	Junagadh	Dr. A.R. Pathak
2.	Fourty Six	08.09.2017	Junagadh	Dr. A.R. Pathak
3.	Fourty Seven	22.12.2017	Gandhinagar	Dr. A.R. Pathak

2. The Academic Council

The academic council has the control and general regulation of, and be responsible for, maintenance of the standards of education, teaching and examinations of the University.

i) Constitution

The Academic Council consists of the following members, namely

- (1) The Vice Chancellor (Ex-officio) - Chairman
- (2) The Director of Research and Dean, Post Graduate Studies (Ex-officio)
- (3) The Deans of Faculties (Ex-officio)
- (4) The Director of Extension Education (Ex-officio)
- (5) Six members nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Heads of Departments of the Faculties and the Research Scientists of the University.
- (6) It may co-opt for such period as may be prescribed as its additional members not more than ten persons representing different disciplines of agriculture & allied sciences irrespective of whether they are connected with the University as its members, teachers or otherwise.

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively in the Academic Council. The term of office of the members of the Academic Council other than ex-officio members shall be of three years.





ii) Members of the Academic Council

List of Members attended various meetings of the Academic Council during the year 2017-18

No.	Name	Designation
Director	1. Dr. A.R. Pathak	Vice Chancellor (Chairman)
	2. Dr. V.P. Chovatia	Director of Research & Dean, PG Studies
	3. Dr. A.M. Parakhia	Director of Extension Education
Dean	4. Dr. A.V. Barad Dr. B. K. Sagarka Dr. V.P. Chovatia	Dean, Agriculture Faculty
	5. Dr. N.K. Gontia	Dean, Agril. Engg. & Tech. Faculty
	6. Dr. A.Y. Desai	Dean, Fisheries Science Faculty
	7. Dr. P.H. Tank	Dean, Veterinary Science & A.H. Faculty
HOD/Research Scientist	8. Dr. K.A. Khunt	Principal, Post Graduate Institute of Agri-Business Management
	9. Dr. P.M. Chauhan	Professor & Head, Department of RE & RE
	10. Dr. P.R. Kanani	Asso. Director of Extension Education
	11. Dr. R.S. Chovatia	Professor & Head, Department of Horticulture
	12. Dr. V.J. Bhatia	Research Scientist, Department of Seed Science & Technology
	13. Dr. L.K. Dhaduk	Research Scientist, Cotton
	14. Dr. M.R. Gadaria	Research Scientist, Bull Mother Farm of Gir Cattle & Jafrabadi Buffalo
Co-opted members	15. Dr. T.L. Dholariya	Managing Director, Solar Agrotech Pvt.Ltd., Rajkot
	16. Dr. P.R. Godhani	Rtd. Professor (GAU), Junagadh
	17. Dr. R.K. Jain	Principal, ADIT, Vallabh Vidyanagar
	18. Dr. A.M. Shekh	Rtd. Vice Chancellor, Kirti Park Society, Anand
	19. Dr. K.N. Vyas	Rtd. Principal (Vet. Col.), Ankur Society, Anand
	20. Dr. P.C. Makodi	Professor & Head, M.S. University, Vadodara
	21. Dr. M.B. Chetti	Assistant Director General (HRD), ICAR, New Delhi
	22. Dr. V.P. Chovatia	Principal, College of Agriculture, JAU, Amreli
	23. Dr. P.V. Patel	Director of Students' Welfare
24. Dr. C.D. Lakhani	Professor, PGIABM, JAU, Junagadh	
25. Dr. A. M. Parakhia	Registrar (Secretary)	

iii) Meeting of the Academic Council

Three meetings of the Academic Council were held during the period of 01.04.2017 to 31.03.2018 as under:

No.	Meeting No.	Place	Date
1.	Fourty	Conference Hall, Office of the Vice Chancellor, Junagadh	24.04.2017
2.	Fourty One	Conference Hall, Office of the Vice Chancellor, Junagadh	25.07.2017
3.	Fourty Two	Conference Hall, Office of the Vice Chancellor, Junagadh	15.12.2017

Important Decision Taken by Academic Council & Board of Management

1. Implementation of new course curricula as well as examination pattern in the faculty of Agriculture, Horticulture, Fisheries Science and Agricultural Engineering according to the line drawn by ICAR V Dean's Committee.
2. Implementation of Student READY Programme as per the guideline of ICAR, New Delhi.
3. Approved the Proposal of conversion of horticulture wing into the independent College of Horticulture.
4. Approved the new rate of internship allowance paid to Veterinary students during their internship programme
5. Awarded the Honorary degree (*Honoris-Causa*) to Dr. K. N. Shelat, Ex-Principle Secretary, Dept of Agricultural and Co-operation, Government of Gujarat.
6. Approved the high quality paper to issue the various certificates of graduate and post graduate students.
7. Approved for new format for degree Certificate
8. Implementation of revised IT policy "Use of Information Technology and Services".
9. Approved the Provision of academic costume without rent for the degree holder during the convocation.

3. Faculties

Section 23 of the GAUs Act-2004 provides that there shall be faculties of Agriculture and allied sciences and such other faculties as may be prescribed. Accordingly, Faculties of P.G. Studies, Agriculture, Agricultural Engineering & Technology, Fisheries Science and Veterinary Science & Animal Husbandry, Home Science & Nutrition, Horticulture, Agri-Business Management were constituted.

4. Board of Studies

Section 24 of the GAUs Act-2004 provides that there shall be a Board of Studies for every subject or group of subjects or as may be prescribed. Accordingly, the following Board of Studies were constituted.

- 1) Board of Studies of Post Graduate Studies
- 2) Board of Studies of Agriculture
- 3) Board of Studies of Agricultural Engineering & Technology
- 4) Board of Studies of Fisheries Science
- 5) Board of Studies of Veterinary Science & Animal Husbandry
- 6) Board of Studies of Home Science & Nutrition
- 7) Board of Studies of Horticulture
- 8) Board of Studies of Agri-Business Management

During the year under report, various meetings of the Board of Studies of various faculties were held. The venue of the meeting, date, *etc.* were as under:

No.	Name of Board of Study	Meeting No.	Venue	Date
1.	Agriculture	Tenth	Junagadh	18.04.2017
		Eleventh		04.07.2017
2.	Agricultural Engineering & Technology	Tenth	Junagadh	17.04.2017
		Eleventh		06.03.2018
3.	Veterinary Science & Animal Husbandry	Tenth	Junagadh	06.03.2018
4.	Post Graduate Studies	Twelfth	Junagadh	21.04.2017
5.	Horticulture	Third	Junagadh	18.04.2017
		Fourth	Junagadh	04.07.2017
6.	Home Science & Nutrition	Second	Junagadh	17.04.2017



2.3 Reservation Policy

The University is a grant-in-aid institute hence; the University follows the State Government norms and implements its Notifications and Government Resolutions, issued time to time, regarding implementation of Reservation policy for recruitments and promotions.

2.4 SC/ST Cell

The SC/ST Cell was established in Junagadh Agricultural University, Junagadh vide Office Order No. JAU/Reg/A.3.1/(8)2012/13242-13321/Junagadh Dated: 16.06.12 with the post of Chairman, Member Secretary and five members. Comptroller was appointed as liaison officer. The committee was reformed due to the retirement and deputation of the members Vide Office Order No. JAU/Reg./A-3.1/(8)2012/15943-50/Junagadh dated 13/10/2017.

During the report period, two meetings of SC/ST Cell were held at Dhari and Junagadh to discuss the issues of SC/ST employees and students and forwarded the same.

2.5 Gender Committee (University Level) / Internal Complain Committee

As per directives of The Gazette of India, Part II, Section - 1, No.18 dated 23.04.2013, Ministry of Law and Justice & the Common Statutes for Agricultural Universities of Gujarat, the "Gender Committee (Uni. Level) / Internal Complain Committee" consisting following members was constituted at university level with the work of all the cases of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) that could be referred by it and is empowered to recommend stern action against the guilty.

No.	Name	Designation	Address
1.	Dr. K. Ravikala	Chairperson / Presiding Officer	Professor, College of Vet. Sci. & A.H., J.A.U., Junagadh
2.	Dr. Minaxi K. Baria	Member	Associate Professor, College of Agriculture, J.A.U., Motabhandaria, Amreli.
3.	Dr. P.R. Kanani	Member	Professor and Head, Dept. of Agril. Extension Education College of Agriculture, J.A.U., Junagadh
4.	Smt. Urmila P. Gameti	Member	Office Suprentendent, Office of the Registrar, J.A.U., Junagadh
5.	Head of Unit to which the case relates. In case involving the non-teaching employees, the Registrar or his nominee shall be the member.	Member	Concerned Head or Registrar as per the case.
6.	Smt. Jayshreeben M. Vekaria	Member	President, Junagadh City-District Leva Patel Mahila Mandal, A-5, Shreedharnagar-1, Bh. Lalbag, Opp. New Collector office, Junagadh
7.	The topper student	Member	Office of the Principal & Dean, concerned faculty
8.	Dr. Shivani R. Patel	Secretary	Asstt. Professor, Department of Entomology, College of Agriculture, J.A.U., Junagadh

2.6 University Level Other Committees

There are various university level committees and details of meeting conducted by the various committees are furnished below:

(1) Construction Committee

No.	Meeting No.	Place	Date
1.	49 th	Junagadh	20.05.2017
2.	50 th	Junagadh	17.06.2017
3.	51 th	Junagadh	13.10.2017
4.	52 th	Junagadh	12.02.2018

(2) Planning & Development Committee

No.	Meeting No.	Place	Date
1.	5 th	Junagadh	9.11.2017

(3) Library Committee

No.	Meeting No.	Place	Date
1.	9 th	Junagadh	16.06.2017

(4) Purchase Committee

No.	Meeting No.	Place	Date
1.	7 th	Junagadh	8.01.2018

(5) Finance Committee

No.	Meeting No.	Place	Date
1.	7 th	Junagadh	09.11.2017

These committees/sub-committees provide basis for decision making by the Academic Council / Board of Management.



